

BOARD MEETING MINUTES  
MONDAY, MAY 22, 2017

The meeting was called to order with the Pledge of Allegiance at 8:37 p.m. in the Fairview Middle School with the following in attendance: Board Members present: Mr. Dougherty, Mr. Foyle, Dr. Gette, Mr. Lawson, Mr. Natalie, Mr. Stroup, Mrs. Symes, and Mr. Westcott.

CALL TO ORDER

Also in attendance were: Attorney Joseph, Dr. Kincade, Mr. Zona, Mr. Lane, Mr. Lewis, Mr. Ferringer, Mr. Hering, Dr. Horn, Mr. Nies, Mr. Feketi, Sandy Rhoades, Roberta Bacik, Penny Porter, Julie Skelly, Damian Radock, and Paul Bacik.

Mrs. Symes moved Board approval of the minutes of the Committee of the Whole and Public Board Meeting of April 17, 2017 and May 8, 2017, and Budget and Finance Committee, Education and Policy Committee, and Employee Relations/ECA/Operations Committee meetings of May 8, 2017 and Budgetary Transfers for 2017-18. Mr. Natalie seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0) (SEE MATERIAL)

BUSINESS OPERATIONS:  
CONSENT AGENDA ITEMS

Mrs. Symes moved Board approval of bills payable through May 19, 2017 as contained in the packet. Mr. Dougherty seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0) (SEE MATERIAL)

BILLS PAYABLE

Mr. Foyle moved Board approval of the Treasurer's Reports for March and April 2017, as presented by Mr. Barnes, as well as the Capital Projects Report, the Cafeteria Report, District Retirement Benefit Account, and the High School and Middle School Activity Accounts.

TREASURER'S REPORT

Mr. Dougherty seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0) (SEE MATERIAL)

Mrs. Symes moved Board approval of the following consent agenda items for the COW:

COMMITTEE OF THE WHOLE-  
CONSENT AGENDA ITEMS

- a. Capital Project Purchase  
Pick-up truck with plow for the Maintenance Dept. from Bob Ferrando Ford World at a cost of \$35,233.00 to be paid from the Capital Projects Fund.
- b. AP Biology Book Purchase  
The purchase of AP Biology materials from Pearson at a cost of \$4,477.99.
- c. Fairview Parks & Recreation Summer 2017 Schedule  
The Fairview Parks and Recreation Summer 2017 schedule as

presented pending adjustments to accommodate the Fairview School District activity schedules and compliance with Fairview School District's safety guidelines. Additionally, a responsible adult will be hired by Fairview Parks and Recreation to provide security to control the entrance doors whenever spectators are present.

- d. High School Diploma List  
The high school diploma list based upon the recommendation of the administration be approved with the understanding that the students have met the graduation requirements as set by the Commonwealth of Pennsylvania and the Fairview School District by June 5, 2017.
- e. Gifted/Stem Administrator and Business Teacher Job Descriptions  
The Gifted/STEM Administrator job description and the Business Teacher job description as presented.

Mr. Natalie seconded the motion. On a roll call vote the ayes were all.(6-0)

(SEE MATERIAL FROM 5-22-17 COMMITTEE OF THE WHOLE AND ALSO IN BOARD ATTACHMENT BOOK)

Mr. Lawson moved Board approval of the following consent agenda items for the Education/Policy Committee:

- a. FHS Wellness Course Descriptions  
The Fairview High School Wellness course descriptions as presented.
- b. Purchases Over \$2,000  
The 2017-18 purchases over \$2,000 as presented.
- c. IU5 LIEP Contract 2017-18  
The LIEP Contract through IU5 for 2017-18.
- d. AmeriCorps Summer Camp  
The 2017 AmeriCorps Summer Camp, with the cost of transportation only.

Mr. Natalie seconded the motion. On a roll call vote the ayes were all. (8-0) (SEE MATERIAL FROM 5-8-17 EDUCATION AND POLICY COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

Mr. Lawson presented the following policies for final reading:

- 331: Job Related Expenses
- 334: Sick Leave
- 335: Anticipated Disability
- 335.1: Family and Medical Leave of Absence Policy
- 336: Personal Necessity Leave
- 348: Sexual Harassment

EDUCATION/POLICY  
COMMITTEE: CONSENT  
AGENDA ITEMS

- 348.1: General Harassment
- 351: Drug and Substance Abuse
- 431: Job Related Expenses
- 435: Anticipated Disability
- 435.1: Family and Medical Leave of Absence Policy
- 436: Personal Necessity Leave
- 448: Sexual Harassment
- 448.1: General Harassment
- 451: Drug and Substance Abuse
- 535: Anticipated Disability
- 535.1: Family and Medical Leave of Absence Policy
- 536: Personal Necessity Leave
- 548: Sexual Harassment
- 548.1: General Harassment
- 551: Drug and Substance Abuse

Mr. Natalie seconded the motion. On a roll call vote the ayes were all. (8-0) (SEE MATERIAL FROM 5-8-17 EDUCATION AND POLICY COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

The following policies were presented for a first reading:

- 217: Graduation Requirements
  - 302: Employment of Superintendent-Assistant
  - 303: Employment of Administrators
  - 307: Administrative Interns
  - 308: Employment Contract
  - 312: Evaluation of Superintendent
- (SEE MATERIAL FROM 5-8-17 EDUCATION AND POLICY COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

(Policies reviewed were tabled)

Mr. Foyle moved Board approval of the following Budget and Finance Consent Agenda Items:

- a. K12 Annual Licensing and Hosting Fees  
The K12 Annual Licensing and Hosting Fees as presented.
- b. Judicial Tax Sale Resolution  
The Judicial Tax Sale Resolution as presented.
- c. Service Provider Evaluations  
The Service Provider Evaluations as presented:
  - a. The Quinn Law Firm be appointed as Board Solicitor
  - b. The Knox Law Firm be appointed as Labor, Bond

BUDGET AND FINANCE  
COMMITTEE CONSENT  
AGENDA ITEMS

and Special Ed. services

- c. Dr. K. D. Andryc, D.D.S. and Dr. Kenton Andryc, D.M.D., be appointed as the district dentists
  - d. Dr. Leone be appointed as the district doctor
  - e. Jeffrey Kim, D. O., be appointed as a district doctor to include 7th & 11th grade physicals and football games
  - f. HBKW and BAI be appointed as Insurance Broker of Record for medical insurance and other employee benefit matters
  - g. Berkheimer Associates be appointed to collect EIT and LST
  - h. HHSDR Architects be appointed as district architects
  - i. Erie Insurance be appointed to provide vehicle coverage
  - j. Insurance Management be appointed to provide workers comp. insurance
  - k. A.J. Gallagher be appointed to provide Property, Liability, E&O insurance, Umbrella, Educator's Legal Liability, and Cyber Liability
  - l. Buseck, Barger, Bleil & Co. be appointed to as district annual auditors
  - m. First National Bank be appointed to hold district operating accounts and investments
- d. Mass Calling System  
To contract with One Call Now at a cost of \$2,160 for the 2017-18 school year as presented.
- e. Natural Gas for 2017-18  
To lock in natural gas basis at a cost of \$-.09 per Dth for the period July 1, 2017-June 30, 2020as presented.
- f. Investments  
Invest district funds from the general fund and capital projects fund in laddered CD's and bonds with Erie and First National Banks as presented.
- g. ECA Quotes  
The 2017-18 ECA quotes as presented.

Mr. Dougherty seconded the motion. On a roll call vote the ayes were all. (8-0) (SEE MATERIAL FROM 5-8-17 BUDGET AND FINANCE COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

Mr. Natalie moved Board approval of the following Employee Relations/ECA/Operations Consent Agenda items:

EMPLOYEE  
RELATIONS/ECA/OPERATIONS  
CONSENT AGENDA ITEMS

**a. Professional Visits**

- A. Keith Nies to Lehigh University in Bethlehem, PA, for the Special Ed Law symposium, June 18-23, 2017, with the cost of registration (\$995), plus lodging, transportation, and meals TBD.
- B. Keith Nies to the Special Education Leadership Academy in Bedford Springs, PA, July 23-27, 2017, with the cost of registration (\$275), plus lodging, transportation, and meals TBD.

**b. Summer Library Proposals**

The summer library hours for July & August for the elementary, middle, and high school as presented.

**c. Facility Use Requests**

- A. John Schmitt to teach a PLS 3rd Learning course in the Fairview Middle School LGI Room Monday through Friday from 8:00 am – 4:30 pm on July 12-25, 2017, with the cost not to exceed \$600.
- B. Jim Brinling & NWPFA Football Coaches Association to use Jack Bestwick Stadium for the North vs. South All-Star Game on June 17, 2017, from 5:00 pm – 10:00 pm, with a rental fee of \$300, plus the cost of custodial/maintenance fees.

**d. Reappointment of Board Secretary**

To reappoint Molly Jones as Board Secretary from July 1, 2017, through June 30, 2022, at a salary of \$6,452.09 with increases to be determined through the evaluation process.

Mr. Foyle seconded the motion. On a roll call vote the ayes were all. (8-0) (SEE MATERIAL FROM 5-8-EMPLOYEE RELATIONS/ECA/OPERATIONS COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

Mr. Natalie moved Board approval of personnel matters as recommended and/or read by the superintendent and as identified on the personnel lists be approved and with the stipulation that the positions be filled only if the program or activity is to be conducted as determined by Board action. Mr. Westcott seconded the motion. On a roll call vote the ayes were all. Motion carried. (6-0) (SEE MATERIAL FROM 5-22-17 COMMITTEE OF THE WHOLE

PERSONNEL MATTERS

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AND ALSO IN BOARD ATTACHMENT BOOK)

There being no further business, the meeting adjourned at 9:14  
p.m.

ADJOURNMENT

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Laura Symes, Board President

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Molly Jones, Board Secretary