

BOARD MEETING MINUTES
MONDAY, JUNE 26, 2017

The meeting was called to order with the Pledge of Allegiance at 7:17 p.m. in the Fairview Middle School with the following in attendance: Board Members present: Mr. Dougherty, Mr. Foyle, Dr. Gette, Mr. Lawson, Mr. Natalie, Mr. Stroup, Mrs. Symes, and Mr. Westcott. Mrs. New was absent.

CALL TO ORDER

Also in attendance were: Attorney Joseph, Mr. Barnes, Mr. Zona, Mr. Lewis, Mr. Lane, Mr. Ferringer, Mr. Hering, Mr. Nies, Mr. Feketi, Sandy Rhodes, Damian Radock, and Paul Bacik.

Mrs. Symes moved Board approval of the minutes of the Committee of the Whole and Public Board Meeting of May 22, 2017 and June 12, 2017, and Budget and Finance Committee, Education and Policy Committee, and Employee Relations/ECA/Operations Committee meetings of June 12, 2017. Mr. Natalie seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0) (SEE MATERIAL)

BUSINESS OPERATIONS:
CONSENT AGENDA ITEMS

Mrs. Symes moved Board approval of bills payable through May 19, 2017 as contained in the packet. Mr. Dougherty seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0) (SEE MATERIAL)

Mr. Foyle moved Board approval of the Treasurer's Reports for May 2017, as presented by Mr. Barnes, as well as the Capital Projects Report, the Cafeteria Report, District Retirement Benefit Account, and the High School and Middle School Activity Accounts. Mr. Stroup seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0) (SEE MATERIAL)

Mrs. Symes moved Board approval of the following consent agenda items for the COW:

CONSENT AGENDA ITEMS-
COW

- a. Capital Project Purchases
The following Capital Project purchases:
 - A. Clay mixer from The Big Ceramic Store at a cost of \$5,199
 - B. Paving through Fairview Township at a cost not to exceed \$30,000
 - C. FMS Carpet – Shaw – KPN at a cost of \$44,122.37
(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE AND 6-26-17 COMMITTEE OF THE WHOLE AND ALSO IN BOARD ATTACHMENT BOOK)
- b. IU #5 Liaison
To appoint Laura Symes to serve as the IU #5 Liaison from July

1, 2017 through June 30, 2020.(NO MATERIAL)

- c. Capital Projects, DRBA, and Food Service Budget 2017-18
The Capital Projects, DRBA, and Food Service budget accounts for 2017-18 as presented.

Mr. Dougherty seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0) (SEE MATERIAL FROM 6-26-17 COMMITTEE OF THE WHOLE AND ALSO IN BOARD ATTACHMENT BOOK)

Mr. Lawson moved Board approval of the following consent agenda items for the Education/Policy Committee as presented:

- a. ELA Curriculum Purchase
The purchase of English/Language Arts curriculum from Schoolwide at a cost of \$47,170.39 as presented.
- b. 2017-18 Refocus Room Contract
The 2017-18 Refocus Room contract through Sarah Reed as presented.

Mr. Dougherty seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0) (SEE MATERIAL FROM 6-12-17 EDUCATION AND POLICY COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

Mr. Lawson presented the following policies for a first reading:

- 302: Employment of Superintendent-Assistant
 - 303: Employment of Administrators
 - 307: Administrative Interns
 - 308: Employment Contract
 - 313: Evaluation of Administrative Employees
 - 328: Wage and Salary
 - 337: Vacation
 - 249: School Wellness
 - Procurement Code of Conduct Policy
- (SEE MATERIAL FROM 6-12-17 EDUCATION AND POLICY COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

Mr. Lawson moved Board approval of the following policies for second and final reading:

- 217: Graduation Requirements
- 312: Evaluation of Superintendent

Mr. Natalie seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0) (SEE MATERIAL FROM 5-8-17 EDUCATION AND POLICY COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

CONSENT AGENDA ITEMS –
EDUCATION/POLICY
COMMITTEE

FIRST READING OF POLICIES

FINAL READING OF POLICIES

Mr. Lawson presented Policy #327 Management Team as being reviewed. Mr. Natalie seconded the motion. Motion carried by acclamation. (8-0) (SEE MATERIAL FROM 5-8-17 EDUCATION AND POLICY COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

POLICY REVIEWED

Mr. Foyle moved Board approval of the following consent agenda items for the Budget and Finance Committee:

CONSENT AGENDA ITEMS-
BUDGET AND FINANCE
COMMITTEE

a. Purchases Over \$2,000

The purchases over \$2,000 for Fairview Elementary School as presented.

(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

b. FES Freezer Repair

The repair of an elementary school freezer to be completed by Wagner Heating and Air Conditioning at a cost of \$6,000 as presented.

(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

c. Paper Bid for 2017-18

The 2017-18 Paper Bid as presented.

(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

d. ML Schedules Renewal for 2017-18

The ML Schedules renewal for 2017-18 at a cost of \$1,800 as presented.

(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

e. Assessment Appeals

To appoint the Quinn law Firm to file property tax appeals on behalf of the Fairview School District at an hourly rate of \$130 per hour, with the appeals to be filed by August 1, 2017. And further, to authorize the administration and the Quinn law Firm to negotiate and settle assessed values related to these appeals. If a residential appraisal is required, the cost not to exceed \$500 is authorized. Nonresidential appraisals, if needed, will require further Board action. Properties will be selected for appeal where a change in the school tax of \$1,000 or more is calculated using the difference between (1) the selling price times the Common Level Ratio (CLR) and (2) the current assessed Board

value.

(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

f. 2017-18 Food Service Lunch Prices

The following food service lunch prices for the 2017-18 school year (\$.10 increase):

FES: \$2.45

FMS: \$2.60

FHS: \$2.60

(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

g. Phone System Upgrade

The phone system upgrade through Ronco at a cost of \$6,601.50 as presented.

(SEE MATERIAL FROM 5-8-17 BUDGET AND FINANCE COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

h. Bartlett Sign LERTA Application

The Bartlett Sign LERTA Application as presented.

(SEE MATERIAL FROM 5-8-17 BUDGET AND FINANCE COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

i. Bank Accounts and Signatures

The following be appointed signatories for the accounts designated:

Erik Kincade, Superintendent: General Fund, Cafeteria, District Retirement Benefit Account, Procurement Card Account, Fairview Middle and High School Activity Accounts, Capital Projects, Payroll

Edward A. Barnes, Business Manager/CFO: Payroll, General Fund, Cafeteria, District Retirement Benefit Account, Procurement Card Account, Fairview Middle School and High School Activity Accounts, Capital Projects

Paul Krasinski, Assistant Business Manager: Payroll, General Fund, Cafeteria, District Retirement Benefit Account, Procurement Card Account, Fairview Middle School and High School Activity Accounts, Capital Projects

Josh Berg, Treasurer: Payroll, General Fund, Cafeteria

Laura Symes, Board President: General Fund, Cafeteria,
Payroll

Matt Lane, High School Principal: High School Activity
Account

Luke Beall, Asst. Principal: High School Activity Account

Steve Ferringer, Middle School Principal: Middle School
Activity Account

Molly Jones, Board Secretary: General Fund, Payroll,
Cafeteria

(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE
AND ALSO IN BOARD ATTACHMENT BOOK)

- j. Technology Purchase
The purchase of 30 laptops and 40 Apple TV units at a total
cost of \$28,760 as presented.
(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE
AND ALSO IN BOARD ATTACHMENT BOOK)

- k. Special Ed Contract 2017-18
The 2017-18 Special Education contracts for 2017-18
through the IU as presented.
(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE
AND ALSO IN BOARD ATTACHMENT BOOK)

- l. Extreme Renewal – Networking Technologies
The Extreme Renewal through Networking Technologies at
a cost of \$8,970 as presented.
(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE
AND ALSO IN BOARD ATTACHMENT BOOK)

- m. Workers Comp Renewal 2017-18
To renew the Works Comp Policy at a cost of \$47,162 for
2017-18 as presented.
(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE
AND ALSO IN BOARD ATTACHMENT BOOK)

- n. School Dude-Crisis Manager
The renewal of School Dude Crisis Manager at a cost of
\$4,346 for 2017-18 as presented.
(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE

AND ALSO IN BOARD ATTACHMENT BOOK)

- o. Natural Gas for 2017-18 and Beyond
To lock in at a rate of \$3.16 per Dth for 2017-18, 2018-19,
2019-20 as presented.

(SEE MATERIAL FROM 6-12-17 BUDGET AND FINANCE COMMITTEE
AND ALSO IN BOARD ATTACHMENT BOOK)

Mr. Natalie seconded the motion. On a roll call vote the ayes were
all. Motion carried. (8-0)

Mr. Natalie moved Board approval of the following consent agenda
items for the Employee Relations/ECA/Operations Committee as
presented:

CONSENT AGENDA ITEMS –
EMPLOYEE
RELATIONS/ECA/OPERATIONS
COMMITTEE

- a. Job Descriptions
The following job descriptions:
 - A. Cafeteria Helper (5.5 hours)
 - B. Cafeteria Helper (5 hours)
 - C. Confidential Administrative Assistant
 - D. Social Studies Mentor
 - E. Physics Mentor
 - F. Business Mentor
 - G. Learning Support Mentor

(SEE MATERIAL FROM 6-12-17 EMPLOYEE
RELATIONS/OPERATIONS/ECA COMMITTEE AND ALSO IN BOARD
ATTACHMENT BOOK)

- b. Student Trip to Panama – June 2018
The Fairview High School student trip to Panama in June
2018 as presented.

(SEE MATERIAL FROM 6-12-17 EMPLOYEE
RELATIONS/OPERATIONS/ECA COMMITTEE AND ALSO IN BOARD
ATTACHMENT BOOK)

- c. ECTS Special Education Transition Program Operating
Agreement
The ECTS Special Education Transition Program Operating
agreement for 2017-18 as presented.

(SEE MATERIAL FROM 6-12-17 EMPLOYEE
RELATIONS/OPERATIONS/ECA COMMITTEE AND ALSO IN BOARD
ATTACHMENT BOOK)

- d. Professional Visit

Keith Nies to take a PIL Course in Pittsburgh, PA, August 7-9, 2017, with the cost of hotel and travel (TBD).

(SEE MATERIAL FROM 6-12-17 EMPLOYEE RELATIONS/OPERATIONS/ECA COMMITTEE AND ALSO IN BOARD ATTACHMENT BOOK)

Mr. Dougherty seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0)

Mrs. Symes moved Board approval of personnel matters as recommended and/or read by the superintendent and as identified on the personnel lists be approved and with the stipulation that the positions be filled only if the program or activity is to be conducted as determined by Board action. Mr. Foyle seconded the motion. On a roll call vote the ayes were all. Motion carried. (8-0)
(SEE MATERIAL FROM 6-26-17 COMMITTEE OF THE WHOLE AND ALSO IN BOARD ATTACHMENT BOOK)

PERSONNEL MATTERS

There being no further business, the meeting adjourned at 7:36 p.m.

ADJOURNMENT

Laura Symes, Board President

Molly Jones, Board Secretary